

PAID COMMUNICATIONS INTERNSHIP AVAILABLE

Cancer Support Community

734 15th Street NW, Suite 300 | Washington D.C. 20005 | (202) 659-9709

The Cancer Support Community (CSC) is an international nonprofit organization dedicated to making a difference in the lives of all people touched by cancer. We are seeking a passionate, hard-working student to join our Washington D.C. office as the Communications Intern.

As an integral member of the Communications Team, the Communications Intern will gain valuable experience in public relations, marketing, social media, and writing and will have the opportunity to interact with many departments within the organization to plan, manage, and execute nationwide programs and campaigns. The Communications Intern will take an active role in developing creative and cutting-edge social media strategies, media relations campaigns, content for blogs, radio shows, email marketing campaigns, and much more!

The ideal candidate for this position is a creative multi-tasker with strong writing and editing skills and an interest in communications and health care. Experience in public relations, marketing, media relations, graphic design, or social media is a plus, but not required.

Job Responsibilities:

Support communications team by:

- Writing and editing blog, radio show, website, and newsletter content
- Planning, writing, and designing email marketing campaigns
- Developing social media campaigns and strategies
- Collaborating with team members to develop new content ideas, outreach campaigns, and more
- Contributing to media and blogger outreach strategies
- Managing creation of press kits and other press materials
- Providing general administrative support

Hours: 20 hours per week (flexible hours between 9 a.m.- 5 p.m., M-F); Must be available in 4-8 hour blocks of time.

Salary: \$10/hour

Location: McPherson/Metro Center/White House

Contact: Please email an **original** cover letter and resume to Kelly Kamp, Communications Coordinator, at <u>kkamp@cancersupportcommunity.org</u>. In your cover letter please tell us why you are interested in this internship opportunity and include your qualifications, start/end dates and weekly availability.

Duration: 2017 Summer (Candidate may start as early as June 1, 2017)

About the Cancer Support Community

As the largest professionally led nonprofit network of cancer support worldwide, the Cancer Support Community (CSC) is dedicated to ensuring that all people impacted by cancer are empowered by knowledge, strengthened by action and sustained by community. CSC achieves its mission through three areas: direct service delivery, research and advocacy. The organization includes an international network of Affiliate locations that offer the highest quality social and emotional support for people impacted by cancer, as well as a community of support available online and over the phone. The **Research and Training Institute** conducts cutting-edge psychosocial, behavioral and survivorship research. CSC furthers its focus on patient advocacy through its **Cancer Policy Institute**, informing public policy in Washington D.C. and across the nation. For more information, please visit <u>www.cancersupportcommunity.org</u>.